

## Computer and Technology Professionals

Professional Fees and Use		Supplies and Expenses	
Association Dues		Briefcase and Laptop Case	
Credentials If if		Business Meals	
License		Business Cards	
Professional Associations		Clerical and Bookkeeping Service	
Other_____		Computer Software	
<b>Continuing Education</b>		Computer Supplies	
Correspondence Course Fees		Customer Lists and Database Costs	
Course Registration		Entertainment	
Documentation		Equipment Repair	
Materials and Supplies		Development Costs	
Photo Copy Expense		Client Gifts and Greeting Cards	
Reference Material		ISP and Internet Access	
Research Expenses		Legal and Professional Services	
Textbooks		Office, Stationary and Fax Applies	
Seminar Fees		Web Site Development Costs	
Other_____		Postage and Shipping	
<b>Communication Expenses</b>		Subcontractor Labor	
Fax Transmissions		Networking Expenses	
Paging and Cellular Service		Technical Publications	
Internet Access		Other_____	
Other_____		<b>Equipment Purchases</b>	
<b>Auto Travel (In Miles) if</b>		Laptop, Ipad, Ipod	
Between Jobs Or Locations		Fax Machine, Palm Pilot, and Copier	
Client Meetings		Pager and Cellular Phone	
Continuing Education		Desktop Computer and Printers	
Job Seeking		Modems and Computer Peripherals	
Out Of Town Business Trips		Other_____	
Purchasing Job Supplies and Materials		<b>Travel - Out Of Town</b>	
Professional Society Meetings		Air Fare	
Parking Fees and Tolls		Car Rental, Taxi, Bus, Train and Subway	
Other_____	If	Parking and Tolls	
<b>Miscellaneous Expenses</b>		Lodging	
Liability Insurance – Business		Meals	
Subscriptions		Porter, Bell Captain and Laundry	
Resume		Telephone Calls	
Domain Name Registration Fees		Other_____	